



Committed for a GHG-free World

# CARBON MINUS INDIA INTERN PROGRAM APPLICATION

(Please print legibly in black ink)

Applying for internship in: New Delhi \_\_\_\_\_ Bhubaneswar \_\_\_\_\_

Requesting a Stipend \* Y/N

Applying for: **Spring 2008** (Jan. 23-May 23) \_\_\_\_\_ **Summer 2008** (May 28-Aug. 29) \_\_\_\_\_ **Fall 2008** (Sept 5-Dec. 21) \_\_\_\_\_

- Name: \_\_\_\_\_  
Last (Family Name) First (Given) Middle
- Social Security Number ( in case of foreign Students ) : \_\_\_\_\_
- Current Address: \_\_\_\_\_  
Street Address City State Zip code Country
- Permanent Address: \_\_\_\_\_  
Street Address City State Zip code Country
- Email Address: \_\_\_\_\_
- Cell Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

**7. Please Complete the following:**

Date of Birth \_\_\_\_\_ City of Birth \_\_\_\_\_  
 Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_  
 Position in Home Country \_\_\_\_\_ Employer in Home Country \_\_\_\_\_  
 Visa Status \_\_\_\_\_

8. **Enrollment Status:** \_\_\_\_\_ total number of Units/ Credits earned \_\_\_\_\_  
Recent Graduate, Graduate / Professional Student

9. Emergency Contact Information \_\_\_\_\_  
Name Relationship

Contact Numbers:

Academic Experience				
Undergraduate School	City and State	Major/Minor	G.P.A.	Graduation Date
Graduate School	City and State	Major	G.P.A.	Graduation Date

10. Are you applying for academic Credit for this internship from your institution ? \_\_\_\_\_ If so, Please provide the name and address of your internship advisor at your institution below:

Internship Advisor \_\_\_\_\_ Institution \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone / Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

( What is the total Credit involved \_\_\_\_\_ Will CMI issue the Credits \_\_\_\_\_ Any Other formal requirement \_\_\_\_\_ Specify in details )

Are u specified any Subject and Theme to work with – What is it ? \_\_\_\_\_

\_\_\_\_\_ Have u identified under whom you will work in CMI ?  
 \_\_\_\_\_ In addition you need to get engaged in other activities (below), Which helps in shaping your personality. \_\_\_\_\_

**11. Please indicate the areas - you are interested in (Please number at least Seven choices in Order 1, 2 ,3, .. ) :**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Administration         | <input type="checkbox"/> DG's Secretariat's Operations       | <input type="checkbox"/> Finance ( Taxes etc )                  |
| <input type="checkbox"/> Advance                | <input type="checkbox"/> CEO's Secretariat's Operations      | <input type="checkbox"/> Documentation & Records Administration |
| <input type="checkbox"/> Communications         | <input type="checkbox"/> Membership Promotion                | <input type="checkbox"/> Operations                             |
| <input type="checkbox"/> Commitments            | <input type="checkbox"/> Sponsorship Promotion               | <input type="checkbox"/> Special Events                         |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Video / Audio Applications          | <input type="checkbox"/> Volunteer and Visitor Services         |
| <input type="checkbox"/> Domestic Policy        | <input type="checkbox"/> Special Projects ( Technical )      | <input type="checkbox"/> Human Resources                        |
| <input type="checkbox"/> Foreign Policy         | <input type="checkbox"/> Proposal Writing                    | <input type="checkbox"/> Accounting                             |
| <input type="checkbox"/> Graphic Designing      | <input type="checkbox"/> Community Empowerment               | <input type="checkbox"/> Contracts & Legal                      |
| <input type="checkbox"/> Human Resources        | <input type="checkbox"/> Co-ordination and Office Management | <input type="checkbox"/> Content Editing                        |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Web Master / Web Designing          | <input type="checkbox"/> Subscription Promotion                 |
| <input type="checkbox"/> Intern Program         | <input type="checkbox"/> Media Co-ordination                 | <input type="checkbox"/> Advertisements Promotion               |
| <input type="checkbox"/> Marketing              | <input type="checkbox"/> Energy Auditing                     | <input type="checkbox"/> Circulation Enhancement                |
| <input type="checkbox"/> Online Operations      | <input type="checkbox"/> Water Auditing                      | <input type="checkbox"/> Field Reporting                        |
| <input type="checkbox"/> Development Issues     | <input type="checkbox"/> Waste Management                    | <input type="checkbox"/> Transport Co-ordination                |
| <input type="checkbox"/> Scheduling             | <input type="checkbox"/> Public Relations                    |   |

12. List course work applicable to your specified program area(s):

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13. Indicate foreign language ability, including level of proficiency:

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14. Indicate computer literacy, listing specific software applications and proficiency level:

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15. List experience and extra-curricular activities applicable to your specified program area(s):

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16. How many hours would you be available to intern during the work / weekend ? Min \_\_\_ / \_\_\_ Max \_\_\_ / \_\_\_

17. Please check the relevant boxes below:

- If necessary, I am able to extend my summer internship until the end of September.  
 If necessary, I am able to start my fall internship as early as mid-August.

**Application Checklist:**

- 3 copies of Application  
 3 copies of Current Résumé  
 3 copies of Short Essay  
 3 letters of 2 Recommendations  
 3 copies of stipend request with back up (if applicable)

**ALL MATERIALS MUST BE RECEIVED BY THE DEADLINE FOR CONSIDERATION.**

( Application deadlines are : Summer--March 15; Fall--July 15; Spring--November 15 )

**SEND YOUR APPLICATION PACKET TO:**

<p><b>The New Delhi Office:</b>  Intern Program Director <b>Carbon Minus India'</b> D-77, Vikas Lane, Shakarapur</p>	<p><b>The Bhubaneswar Office:</b>  Intern Program Co-Director <b>Carbon Minus India'</b> A-261, Sahid Nagar,</p>	
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Delhi - 110092	Bhubaneswar-751002, Orissa	
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**\* Those Who are applying for Stipend, have to compete with Others on Merit Basis and CMI's Priority**